

## OBJECTIVE

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To secure a position that will allow me to use my writing, customer service, organizational, and cross-cultural skills, as well as provide experience in the fields of communications and media.

## EDUCATION

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**Asbury College** **Wilmore, KY** **August 2006-December 2009**

- Pursuing B.A. in Media Communication and Spanish
- GPA: 3.89
- Classroom experience includes Writing for Media, Interactive Media, Graphic Design, Digital Field Production and Television Production.

## EXPERIENCE

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**Asbury College** **Wilmore, KY** **August 2007-Present**

Computer Lab Assistant/Student Manager

- Provide a great customer service experience for students and faculty using the computer lab.
- Assist users with software, including Adobe Creative Suite, iMovie, and Microsoft Office.

**Beijing Olympic Broadcasting Co.** **Beijing, China** **August 2008**

Camera Assistant, Handball Competition

- Worked with a culturally diverse production team to broadcast the Handball Competition.
- Assisted Handheld Camera Operator as a grip during competition.
- Completed the Olympic Broadcast Training Program and learned the logistics of sports broadcasting.

**Asbury College** **Wilmore, KY** **January-May 2008**

Interactive Media Lab Assistant

- Assisted professor with teaching the principles of website and PDF design.
- Provided support for Microsoft PowerPoint and Adobe Creative Suite.

**WACW Radio** **Wilmore, KY** **August 2007-May 2008**

News Director

- Oversaw and coordinated the production of daily 5-minute newscasts during the week.
- Produced and edited "Asbury College's Monthly News in Review", a monthly 15-minute newscast.

## HONORS, SKILLS AND ACTIVITIES

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- Speak, read and write Spanish at a high level; Speak Mandarin Chinese at a basic level.
- 2009 Student Emmy Award for work as First Assistant Director on short film "Downfall".
- Issues Awareness Committee Chairman, Fall 2008; coordinated political forums and film discussion nights.
- An online portfolio of my work and experience can be found at <http://alutz.com/alutz/home.html>

## REFERENCES

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